



SAUNCEY WOOD PRIMARY SCHOOL



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Friday, 15th October 2021

Goodbye - for now...

Dear Parents and Carers

I am really sorry to say that today I write to you with some sad news. I did want to ensure that I took the time and space to do this, as this wonderful staff member deserves some special attention from us.

The wonderful Mrs Allen - you will be very sad to hear that one of our longest serving support staff members, Mrs Allen will be leaving us at the end of this half term. Mrs Allen's last day will be Friday, 22nd October 2021.

This was a decision that has not been made lightly. Mrs Allen has been a remarkable Teaching Assistant over the years and has worked with both our oldest and youngest children, whether that be through her amazing work in Nurture or just being a brilliant TA and support staff member in the classroom with Year 5.

She has committed so much time and energy to the school, that she now feels it right to step away for a little while, rest, reset and focus on herself and her family.

This is a decision that has been hard for us to take as a school but one we thoroughly support and fully understand.

I would like you all to take the chance to say farewell to Mrs Allen over the next week and I know that many of you, will be feeling like us, sad about this news. However, we must continue to be positive - this is one thing that Mrs Allen has taught us all - and follow these wise words:-

Look backwards in gratitude, look upwards in confidence and look forward in hope. Mrs Allen has brought this very quote to life over the years.

Thank you Nicky. You have been real part of the Sauncey Wood Family and we will miss you dearly.

Mr Lloyd
Headteacher



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