



SAUNCEY WOOD PRIMARY SCHOOL



Head Teacher: Mr S Lloyd

Address: Pickford Hill, Harpenden, Herts AL5 5HL

Tel: 01582-621514 **Fax:** 01582-621485

Email: admin@saunceywood.herts.sch.uk

Friday August 28th 2020

Return to school for all children September 3rd 2020

Dear parents, carers and children,

We hope you have had a restful summer and are looking forward to welcoming all year groups back on Thursday 3rd September.

This email gives you some more information about returning to school safely. This is only a few key piece of information that will enable us to get the school up and running safely in the first few days of the autumn term. Teachers, TAs and all staff will be around to help make this as easy and straightforward as possible, so if you do have any questions, please just ask.

I know that there will be questions about our return and how this is all going to work for all children and all families. We are entering a new time for schooling and have put in place a comprehensive plan for all areas of the school day, alongside a robust Risk Assessment that has been agreed and is fully supported by the Governing Body.

I know there will still be questions that you may have, but we are confident that we have everything in place to make this work safely for everyone involved. We will review our plans every two weeks and keep you as up-to-date as we can about any changes. We will also be putting our plan and Risk assessment on the school webpage this coming week for you to view - <https://www.saunceywood.herts.sch.uk/>

Staggered start and end times

In order to support a smooth start and end to the day, we are staggering start and end times for some classes - please refer to previous letter for start and end times for your child's class. Children will sanitise their hands and their feet will be sprayed on entry to school.

The last letter of the school year in July gave the detail about the drop off times and collection times and places. We will be seeing how all this goes over the coming week and may change. We will approach this with flexibility to ensure that we are making to work for all families. Collection for Y3, Y4, Y5 and Y6 will be from the KS2 end of school and parents will then have to exit the school site via the staff car park. We will have this all marked out upon our return to school

Lunches and break times

Hot school lunches will be provided. Children will be able to select their lunch choice daily if having a school dinner. If children are bringing a packed lunch from home, they will be expected to keep their lunch box under their desks or hanging on the back of their chair. Please make sure lunch boxes are cleaned daily. Lunch and break times will be staggered and areas of the playground zoned. Children will rotate to the different zones across the week.





SAUNCEY WOOD PRIMARY SCHOOL



Head Teacher: Mr S Lloyd

Address: Pickford Hill, Harpenden, Herts AL5 5HL
Tel: 01582-621514 **Fax:** 01582-621485
Email: admin@saunceywood.herts.sch.uk

Uniform

All children are expected to return in full school uniform and will need to bring their PE kit into school on their first day back. Please make sure children have a pair of trainers or plimsolls for outdoor PE as we will be aiming to have as many PE sessions outdoors even in the colder weather. Children will still change for PE sessions and a tracksuit is recommended so they are warm as the weather becomes colder.

Suitable coat

Following Government Guidance, children will be having as many outdoor learning opportunities as we can across all subjects and not just PE. The autumn term will see the weather change so children will need to have a suitable coat in school daily so they are warm and dry for outdoor learning.

Siblings

If you have an older child who has a sibling in Reception, Year 1 or 2, they are welcome to come to school via the KS1 entrance. However, they will only be able to enter the school via the dining room doors and NOT through the Reception and Year 1 classrooms. Please wait at the back of the year 2 queue once you have dropped your youngest child off.

Social distancing

Parents, please make sure that when you drop off and collect your child that you follow the 1+ metre social distancing rule. We are relying on your support to be good role models for your children. We are asking where possible that only 1 parent attend at drop off and pick up times and ask that you follow the one-way system that will be in place and be considerate of others. We have also put wooden markers at a safe space to show you where to stand at the front of the school if you need to speak to the school office team.

Facemasks/ face shields

While the guidance states that facemasks and shields are not needed in school at this present time, if you wish to wear a mask as a parent or for your child to wear a mask or shield whilst in school they can. The same applies to teachers- so some may wear a mask or shield whilst others will not.

School bags/ Pencil cases

Children can bring a bag that is small enough to fit on a peg or in a locker (year 2 up). Children will receive a clear pencil case that they will be asked to fill with resources as soon as possible.



Jade Harkness
Accredited to
Level 3
Practitioner Award
www.forestschools.com





SAUNCEY WOOD PRIMARY SCHOOL



Head Teacher: Mr S Lloyd

Address: Pickford Hill, Harpenden, Herts AL5 5HL
Tel: 01582-621514 **Fax:** 01582-621485
Email: admin@saunceywood.herts.sch.uk

Behaviour expectations

Please spend some time talking with your child around the behaviour expectations that are attached to this email. Children need to understand that to keep everyone safe- they must follow these expectations as far as they possibly can. We do understand that this is a big ask for some of our children and adjusting to returning to school will be challenging for all. We will do our best to make the return to school run as smooth as possible.

The First Day of the Autumn Term

On the first day, all children will need to bring a water bottle, a coat and their lunch if having a packed lunch. They may also bring their summer diary or any home learning. They will not need anything else for the first day of the autumn term.

The staff team have worked incredibly hard to ensure our school is ready for the new school year. Whilst we know there will be many challenges and changes along the way (please bear with us), we cannot wait to hear the sounds of a school full of children ready to learn and teachers keen to teach. This year will be a shared journey and relies on everyone playing their part and following the expectations.

If you have any questions, please speak to your child's class teacher or contact me through the school office.

With warmest regards and as always, stay safe,

Mr Lloyd
Headteacher



Jade Harkness
Accredited to
Level 3
Practitioner Award
www.forestschools.com